

Western Los Angeles County Council, BSA Camping Department COVID-19 Mitigation and Operation Plan

This working document comports with CDC Guidelines, LA County Health Department, the ACA Guidelines, and from BSA guidelines. Changes updates will be ongoing.

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1. Overview/Introduction

WLACC Camps will continue to operate under the regulations and policies of BSA, Health Department, CDC, and OSHA. In addition, reopening and operations will be as outlined in this plan. Additional measures and procedure modifications being taken include:

- a. Operate at reduced capacity. Initially operate at less than 25% capacity
- b. No communal housing
- c. Each participant will have their own tent, with an empty tent in between each occupied tent
- d. Each staff person will have their own room, unless members of the same family.
- e. Cohort method of grouping will be used for participants.
- f. 8 youth and 2 adults per cohort
- g. Cohorts will house, dine, and travel together
- h. All classes and activities will be with the same cohort.
- i. Additional handwash and sanitizing stations at the dining hall. Additional sanitizing stations throughout Camp.
- j. All classes and activities will occur in an outdoor setting with the exception of some Oceanography classes at Camp Emerald Bay that will use extended distancing.
- k. Constant monitoring of temperatures and symptoms, minimum of 2 times daily for everyone
- l. Constant training and reinforcement of COVID-19 related procedures

2. Definitions

a. Participant

- i. Scout (Traditional Camp/ Modified Camp/SCUBA)
- ii. Camp Participant: Boy Scouts of America units chartered as Packs, Troops, Venturing Crews, Sea Ships, Explorer Posts.
- iii. Unit: BSA units (troops or crews) meet regularly throughout the year planning and participating in Scouting programs and working towards rank advancements. Units are registered to a local Chartering Organization, BSA District, and BSA Council.

b. Risk Levels and Assessment

i. Classifying Employee Risk

1. Risk of occupational exposure to SARS-CoV-2, the virus that causes COVID-19, during an outbreak may vary from Very High, High, Medium, or Lower (caution) risk. The level of risk depends, in part, on the industry type, the need for contact within six feet of people known to be or suspected of being infected with SARS-CoV-2, or any requirements for repeated or extended contact with persons known to be, or suspected of being infected with SARS-CoV-2 ([per OSHA statement on COVID- 19](#)).

2. Very High Risk

- a. Very High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures. Workers in this category include:
- b. Healthcare workers working with known or suspected COVID-19 patients
- c. Healthcare or laboratory personnel collecting or handling specimens from known or suspected COVID-19 patients
- d. Morgue workers performing autopsies on bodies of people who are known to have or suspected to have had COVID-19 at time of death

3. High Risk

- a. High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19. Workers in this category include:
- b. Healthcare delivery or support staff exposed to known or suspected COVID-19 patients
- c. Medical transport workers moving known or suspected COVID-19 patients

- d. Mortuary workers involved in preparing the bodies of people known or suspected of having had COVID-19 at the time of their death
- 4. Medium Risk
 - a. Medium exposure risk jobs include those that require frequent and/or close contact with (i.e. within 6 feet of) people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public.
- 5. Lower Risk
 - a. Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with SARS-CoV-2 nor frequent close contact with (i.e., within 6 feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.
- 6. WLACC Camp Employee Risk Classification
 - a. In the current environment, absent of participants and visitors, and given on-site quarantine of more than 14 days, WLACC Camp employees are classified as Lower Risk to exposure (Caution).
 - b. WLACC Camp employees are not exposed to the general public, visitors, or participants at this time. Since March 18, 2020, many full-time employees began working from home to ensure social distancing requirements were followed. Any employee who has potential exposure to COVID-19 is asked to self-isolate for the minimum 14 days. Beginning May 11, 2020, all employees are required to wear facial coverings when in the presence of others. Facilities are sanitized frequently. Education and training have been conducted and is reviewed.
 - c. Current Mitigation Processes to Limit Employee Risk at camp
 - d. Closure of on-site programs until anticipated staff arrivals (scheduled to begin one week prior to arrival of participants)
 - e. Closed to visitors
 - f. No new staff members brought on-site unless subjected to a 14-day quarantine

- g. Travel to and from camp is restricted to essential and is limited to in-state locations
- h. Vehicles are disinfected following each use
- i. Mandatory reporting of any staff member illness
- j. Individuals with symptoms consistent with COVID-19 are quarantined and sent for testing and may not return to work until cleared by a Medical Doctor or asymptomatic for 14 days.
- k. Individuals who may have come into contact with infected persons are quarantined for a minimum of 14 days
- l. COVID-19 specific training has been conducted and is reviewed daily
- m. COVID-19 specific educational signage has been placed throughout facilities
- n. Social distancing requirements are in place and reviewed with staff frequently
- o. Facial coverings have been provided to staff; staff are required to wear facial coverings except while eating.
- p. WLACC Camp has reduced the number of persons in each housing space to one person per housing unit, unless members of the same family.
- q. Facilities are cleaned and disinfected [include schedule]
- r. Facilities and seasonal staff housing are cleaned and disinfected regularly (see section C. below)
- s. Additional hand sanitation stations have been added throughout facilities

7. Cleaning and Sanitizing

Recommended methods for typical cleaning procedures include two-stage cleaning and disinfecting. "Cleaning" entails washing with a detergent and water to remove soil, organic matter, and some microorganisms from a surface. Following a detergent and water wash, "disinfecting" entails use of a U.S. Environmental Protection Agency (EPA)-approved disinfectant that must be applied in accordance with product manufacturer guidelines. Refer to the EPA List of Disinfectants for Use Against SARS-CoV2: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>. A dilute bleach solution can be substituted for EPA-approved disinfectants.

- a. CDC - How to clean and disinfect:
 - i. Surfaces
 - 1. Wear disposable gloves when cleaning and disinfecting surfaces. Gloves should be discarded after each cleaning. If reusable gloves are used, those gloves should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be

- used for other purposes. Consult the manufacturer's instructions for cleaning and disinfection products used.
2. Clean hands immediately after gloves are removed.
 3. If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
 4. For disinfection, diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.
 5. Diluted household bleach solutions can be used if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date.
 6. Never mix household bleach with ammonia or any other cleanser.
 7. Unexpired household bleach will be effective against coronaviruses when properly diluted. Prepare a bleach solution by mixing:
 - a. $\frac{3}{4}$ cup bleach per gallon
 - b. Spray, rinse, or wipe surfaces with bleach solution, let stand for 5 minutes, Drain or rinse and air dry.
 - ii. For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - iii. Launder items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely or use products with the EPA-approved emerging viral pathogens claims that are suitable for porous surfaces.
 - iv. Clothing, towels, linens and other items that go in the laundry
 - v. Wear disposable gloves when handling dirty laundry from an ill person and then discard after each use. If using reusable gloves, those gloves

should be dedicated for cleaning and disinfection of surfaces for COVID-19 and should not be used for other household purposes. Clean hands immediately after gloves are removed.

- vi. If no gloves are used when handling dirty laundry, be sure to wash hands afterwards.
- vii. If possible, do not shake dirty laundry. This will minimize the possibility of dispersing virus through the air.
- viii. Launder items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry from an ill person can be washed with other people's items.
- ix. Use Sanitary Cycle on LG front load washing machines
- x. Clean and disinfect clothes hampers according to guidance above for surfaces. If possible, consider placing a bag liner that is either disposable (can be thrown away) or can be laundered.

3. Pre-Arrival

- a. Preparation
 - i. A team has been created consisting of both medical and administrative staff responsible for answering questions and concerns from campers, parents/legal guardians, and staff.
 - ii. A team of qualified persons from the medical and administrative staff who can act as the primary contact for campers, parents/legal guardians, and staff. The team is prepared to effectively address any questions and concerns related to the COVID-19 pandemic. The team is familiar with:
 1. Medical matters relating to the novel Coronavirus SARS-CoV-2.
 2. Administrative, engineering, and personal protective equipment (PPE) controls the camp has implemented in response to the COVID-19 pandemic designed to reduce risk.
 3. Current events as they relate to the COVID-19 pandemic.
 4. Policies and procedures the camp has implemented related to the COVID-19 pandemic.
- b. Communications
 - i. Health Department
 1. A copy of this plan will be submitted to the appropriate health departments for advice and approval prior to Camp opening.
 2. Communication with the local Health Department will be ongoing.
 3. Primary point of contact:
 - a. Western Los Angeles County Council – Lee Harrison
Deputy Scout Executive / Chief Operating Officer
Lee.Harrison@scouting.org
 - b. Camp Emerald Bay – Los Angeles County Health
Department Contact – David Kornoff
dkornoff@ph.lacounty.gov
 - c. Camp Whitsett – Tulare County Health Department
Contact – Tony Vang TVang1@tularehhsa.org
 - ii. Staff
 1. All staff will participate in a mandatory 2-hour camp preparation training each Saturday. Elements of the Mitigation Plan will be discussed in detail at each of these sessions. Additionally, Area Directors will meet twice on a weekly basis on Tuesdays and Thursdays. Again, the Mitigation plan will be discussed at each of these opportunities. There will be daily and ongoing discussions with all staff. The Mitigation Plan is an area of constant discussion, and the plan will be adapted and updated as more resources become available to us.
 2. Certifications - In addition to the standard staff training all staff must complete and become certified in the California Servesafe Food Handlers Course. Imbedded within this course is a detailed

presentation on the emphasis of proper hand washing, and how to accomplish this task properly. Staff members will be required to take the CDC/ACA Coronavirus on-line course. Additionally, every staff member must certify in First Aid and CPR.

3. Staff will receive and respond to a pre camp medical screening survey.
4. BSA Annual Health and Medical Record: All staff will be required to confirm the completion of a current (Reference current BSA standards A&B signed by parent within 14 days of camp. Part C from Feb, 2019 or team sports physicals) [BSA Annual Health and Medical Record](#) (Attached) as appropriate (including part C when required*.) Staff may be required to complete an in-person medical re-check with Camp Health Officer at the discretion of the Camp Health Officer and/or Camp Management.
5. All staff will complete the National BSA COVID-19 online training.
6. <https://www.skillssoftcompliance.com/Academy/Commonui/login.aspx?ReturnUrl=%2facademy%2fdefault.aspx%3forgid%3d551502&orgid=551502>

iii. Campers/Parents

1. BSA Annual Health and Medical Record: All Campers (youth and adult) will also be required to confirm the completion of a current (Reference current BSA standards A&B signed by parent within 14 days of camp. Part C from Feb, 2019 or team sports physicals) [BSA Annual Health and Medical Record](#) (Attached) as appropriate (including part C when required*.) Campers (youth and adult) will be required to complete an in-person medical re-check with Camp Health Officer.
2. Attendee Medical Screening/Risk Warning: All attendees (youth and adult) will be required to submit a "[Pre-Event Medical Screening Checklist](#)" (Attached), confirming that they or their Scout is healthy enough to attend camp, in accordance with local, county, and state/CDC guidelines and mandates. Further, attendees will be informed that pre-existing conditions such as respiratory illnesses, diabetes, etc. appear to be at higher risk and are asked to stay at home or specifically receive a medical waiver from their physician. In addition, Unit leaders will be asked to take the temperature of each attendee prior to departing for camp at their gathering areas. If the health questionnaire indicates symptoms or the temperature is at or above 100.4 or other designated symptoms, then the attendee will be asked to return to their home by their parent and a full refund will be provided.
3. All participants will be required to obtain a COVID-19 screening test within 7 days of arriving at Camp. Official certification of negative results will be required. Participants agree to abide by

Stay at Home guidelines for the time period between obtaining the test and departing for Camp.

4. Units will be asked to follow distancing in their transportation plans, such as individual family vehicles or appropriate distancing in shared vehicles with face masks when traveling with other than family members, and always 2 deep leadership
5. Updated Equipment Requirements for Campers (all can be purchased at Trading Post):
 - a. Each participant must travel to Camp with enough hand sanitizer for the duration of their stay, keep it on their person, and use it frequently. Minimum of 4 oz. The Camp will also provide additional hand sanitizer for staff and participants and have an extensive supply for use at numerous camp locations. Each area will be expected to keep hand sanitizer.
 - b. Two (2) cloth face masks (minimum)(no N95/KN95 or surgical masks)
 - c. Portable folding chair
 - d. Individual water bottle
 - e. Two (2) sets of Work gloves (reusable and washable but not disposable)
- iv. Healthcare Providers
 1. Avalon Community Hospital (EB) [\(310\) 510-0700](tel:3105100700)
 2. Los Angeles County Lifeguard (EB) (310) 510-0341
 3. (WH) Mercy Hospital Bakersfield
- c. Travel
 - i. While traveling to and from Camp, all participants must practice good hygiene and self-care practices.
 - ii. Wash your hands frequently with soap and clean water. Use hand sanitizer when soap and clean water are not available.
 - iii. Avoid touching your face or mouth whenever possible.
 - iv. Cover your cough using your arm/sleeve and wash your hands after coughing and using the restroom.
 - v. Avoid sharing personal items such as water bottles, snacks, etc. and wash your hands after using shared items.
 - vi. Avoid crowded spaces / close interactions whenever possible and try to keep a 6-foot circle of personal space around you whenever possible.
 - vii. Wear a cloth face mask in public.
- viii. Camp Whitsett**
 1. Minimize the amount of time used for saying goodbye to campers to allow for the continual flow of traffic.
 2. Say goodbye close to or inside your vehicle.
 3. Maintain physical distance with other parents/guardians and campers.

4. Wear a cloth face covering when exiting the vehicle.
5. All participants in a vehicle must be in the same cohort.

ix. Emerald Bay

1. Harbor Breeze has enacted the following policies and procedures:
 - a. Reduced capacity to allow for social distancing.
 - b. Deep and frequent sanitation and disinfection of common and high-traffic areas.
 - c. Manifest of customers, recording name and contact information will be kept for contact tracing.
 - d. Signage on the vessels will be present to instruct guests and employees:
 - e. On social distancing practices, hand washing and hand sanitizing.
 - f. Avoid touching eyes, nose, and mouth with unwashed hands.
 - g. All sea vessels have restroom, soap and hand sanitizers.
 - h. All sea vessel crew and guests will be required to wear face mask, per CDC guidelines
 - i. Loading and unloading will be organized and spaced in order to avoid crowding.
 - j. Employees –
 - i. Employees diagnosed with COVID 19 or who are likely to have COVID 19 will be required to quarantine and return only after a medical provider clears their health status” will be required to stay home and return only after medical provider clears their health status.
 - ii. Employees will be provided with PPE.
 - iii. Daily temperature checks.
 - iv. Social Distance: The employee should maintain 6 feet distance from others and practice social distancing as work duties permit in the workplace.
 - v. Disinfect and Clean workspaces: Clean and disinfect all areas such as bathrooms, common areas, shared electronic equipment routinely

d. Facilities

i. Housing preparation

1. Staff

- a. All staff housing units will be cleaned and disinfected prior to staff arrival
- b. Appropriate signage will be placed in each housing unit

2. Participant

- a. Each tent will be properly cleaned and disinfected prior to participant arrival

- b. Appropriate signage will be posted in each campsite
- ii. Health Care Facilities
 1. The Health Lodge will be properly cleaned and sanitized prior to participant arrival
 2. Medical personnel will confirm the presence of all necessary PPE and supplies
 3. Appropriate signage will be placed in the Health Lodge
- iii. Dining/Kitchen areas
 1. All seating areas will be fully cleaned and sanitized with appropriate methods.
 2. The entire kitchen and serving areas will be fully cleaned and sanitized with appropriate methods.
 3. Cleaning and sanitizing will be recorded on the Foodservice Cleaning and Sanitizing Log
- iv. Program Areas
 1. All program areas will be fully cleaned and sanitized
 2. All program equipment will be fully cleaned and sanitized
 3. As much as possible, program equipment will be assigned to a single participant, or cohort, for the duration of their stay.
- e. Pre-Screening
 - i. Prior to departing for Camp participants will receive and respond to a screening survey.

1. Have you been in contact with anyone who has been diagnosed or is under investigation for COVID-19 or other communicable disease.

Yes No

2. Have you or anyone you have had close contact with traveled on a cruise ship, traveled internationally, or to an area with known communicable disease outbreak in the last 14 days?

Yes No

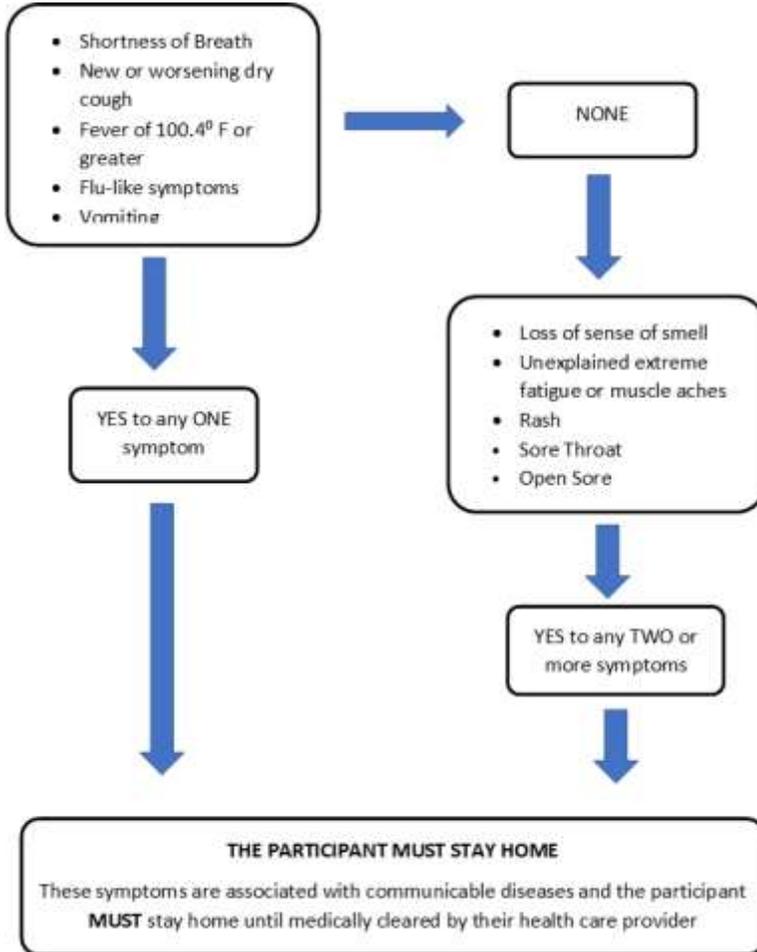
If the participant answers yes to any of the above questions, they must stay home.

3. Are you in any of the higher-risk category as defined by the CDC guideline?

Yes No

If the answer is "yes" to this question, the participant must stay home. There will be no exceptions.

Do NOT travel if you or someone in your household has had the following symptoms within the last 24 hours:



- a. Tracing Procedures
 - i. Contact information will be obtained and retained for ALL persons entering the Camp.

4. Arrival

b. Screening

- i. Participants will have a quick screening immediately upon their arrival at the Camp, and in the case of Camp Emerald Bay, prior to boarding the vessel. This plan is intended to take place before the participants have time to disperse in the Camp. This screening will take place at a designated location for arriving. The screening will entail asking participants upon their arrival if they are feeling ill (cough, fever, chills, difficulty breathing, GI symptoms) and staff will then use a non-contact thermometer to check for fever (above 100.4). This process will be performed by a trained staff member who will be provided with the appropriate PPE. If any participants exhibit symptoms, the entire cohort will be diverted to the Camp Infirmary where a more thorough medical evaluation will be performed by medical staff. The Infirmary will follow CDC guidelines for conducting a risk assessment.

c. Signage

- i. Along with the pre-arrival email, signs will be posted instructing arriving participants and families to remain in their vehicles and to pull up to the designated pre-arrival screening area. The pre-arrival email will also include an emergency contact phone number for groups who may be arriving outside of normal arrival hours to notify the appropriate staff to be prepared for their arrival screening.

d. Process

- i. As vehicles arrive at the designated Welcome Center, a trained staff member will greet them and inform them where to proceed to and to remain in their vehicle until instructed otherwise. All staff members involved in the arrival screening process will be equipped with a mask and gloves. The staff member administering the arrival screening will ask the following questions to each participant (both youth and adults):

Have you or anyone in your household experienced any of the following symptoms in the last 7 days? *:

- Fever/chills
- Cough
- Nausea
- Vomiting
- Diarrhea
- Shortness of breath/difficulty breathing (particularly at rest)
- Muscle pain
- Sore throat
- Loss/decreased sense of taste or smell

Yes No

If any participant answers yes to any of the above questions, the entire cohort will be diverted to the Infirmary for further assessment and possible isolation.

- ii. After asking the above questions, the staff member will use a non-touch thermometer to check each participants' temperature. The thermometer should be pointed at the forehead of the participant on bare skin, avoiding the eyes. Any temperature at 100.4 or above should be considered a fever.
 - iii. If any participant is found to have symptoms that are concerning to the staff member, they should ask the group to remain in their vehicle and contact the Infirmary. The group's vehicles will drive directly to the Infirmary parking area to meet a medical staff member who can then preform a more detailed assessment and determination of risk. If a group needs to be isolated, the Camp will proceed with the guidance of the infectious disease isolation policy.
- e. Medical Recheck
- i. The standard medical recheck process as outlined in the recheck manual will be followed. This will include ensuring that the BSA Annual Health and Medical Record parts A, B and C are completed with all signatures. Adults over the age of 21 will have their blood pressure checked to ensure it is within the guidelines. Participants who appear to be close or over the height/weight guideline will be weighed to ensure compliance.
 - ii. Medical Recheck staff will discuss any medical issues that may cause a problem while at Camp and ensure that they have appropriate medication and planning to manage their condition. This includes frank discussion of the inherent risk of viral spread in non-sterile wilderness contexts, and the increased risks associated with viral exposure with any of the pre-existing conditions as outlined by the CDC*.
 - 1. Asthma
 - 2. Chronic Kidney Disease
 - 3. Chronic Lung Disease
 - 4. Diabetes
 - 5. Immunocompromised Conditions
 - 6. Hemoglobin Disorders
 - 7. Heart Conditions
 - 8. Liver Disease
 - 9. Age 65 or older
 - 10. Obesity
 - iii. Participants who meet one or more of the aforementioned criteria will require a letter from their physician confirming that both the participant and their physician recognize the increased risk associated with a potential COVID-19 exposure due to their existing health conditions.
 - iv. Following the recheck, the Lead Advisor and the assigned staff member will be briefed to ensure that they are aware of all medical conditions

(including allergies, diabetes, relevant emergency medications, etc.) for their crew members.

- v. *The list of symptoms, hotspots/areas of concern, and high-risk health conditions will be updated to remain consistent with lists published by the CDC. Participant questionnaire will be finalized prior to participant arrivals and adapted as necessary as new information becomes available.

f. Introduction upon arrival

- i. All participants will receive an introduction to the Camp, which will include the following.

- 1. Explanation of Policies and Procedures
- 2. Instruction on Proper Practices
- 3. Hand washing

- a. HAND HYGIENE

- i. When to Wash or Disinfect Hands – Campers and General Staff
- ii. Before eating food (e.g., when entering the dining area)
- iii. Upon entering your cabin
- iv. After being in contact with someone who may have been sick
- v. After touching frequently touched surface (railings, doorknobs, counters, etc.)
- vi. After using the restroom
- vii. After using common items, such as sports equipment, computer keyboards and mice, craft supplies, etc.
- viii. After coughing, sneezing, or blowing your nose

- b. Follow Five Steps to Wash Your Hands the Right Way

Washing your hands is easy, and it's one of the most effective ways to prevent the spread of germs. Clean hands can stop germs from spreading from one person to another and throughout an entire community—from your home and workplace to childcare facilities and hospitals.

Follow these five steps every time.

- c. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- d. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- e. Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.
- f. Rinse your hands well under clean, running water.
- g. Dry your hands using a clean towel or air dry them.

4. Sanitizing
 - a. How to use hand sanitizer
 - b. Apply the gel product to the palm of one hand (read the label to learn the correct amount).
 - c. Rub your hands together.
 - d. Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.
 5. PPE (Face coverings)
 6. Masks – Campers, Adults and Staff will be required to have at least two cloth masks, one to be worn during all waking hours. Used masks will be cleaned daily in warm water and soap or laundry detergent in tubs provided by the camp and dried for the next day's use on a camp gadget built by each unit. At regular intervals, all persons will be permitted to remove their masks while spreading out in greater distances than 6' for rest/hydration breaks (prevention of overheating and heat-related hydration/exhaustion concerns). All persons should bring reusable cloth masks and should not bring N95/KN95 and/or surgical masks due to decreased airflow and heat-related concerns (except for staff food-handling, medical and staff-related cleaning protocols)
 7. Physical Distancing
 - a. A physical distance of 6 feet must be maintained between all staff and participants whenever possible.
- g. Housing
- i. Participants will be housed in existing Camp tenting.
 1. There will be one participant per tent, with the exception of the other participant being a family member.
 2. There will be a minimum of 6 feet between participants heads when sleeping.
 3. Tent flaps are to be kept open as much as possible to allow for ventilation of the sleeping area.
 4. Tent occupancy will be rotated at the end of each stay so there is a minimum of 7 days between occupancies
 - ii. Staff will be placed in assigned housing.
 1. There will be a maximum of 1 staff per unit with the exception of another family member.
 2. Windows will be kept open as much as possible to allow for ventilation of the area.
- h. Cohorts
- i. Participants will be divided into cohort groups of 6-8 participants
 - ii. There will be 2 adults assigned to each cohort

- iii. Participants will remain in the same cohort for the duration of their stay in Camp
- iv. Cohorts will stay together for all activities

5. Duration of Stay

- a. Cleaning and Disinfection – Methods will follow CDC cleaning and disinfecting guidelines in section 2C. Logs will be kept for all areas
 - i. General Camp Facilities – commonly touched surfaces and high traffic areas
 1. Trading post/Clerk’s Office
 2. Helm
 3. PMSC
 4. Health Lodge
 5. Handicraft Lodge
 6. Housing
 - ii. Tents
 1. Cleaned and disinfected 7 days after each stay
 - iii. Cabins
 1. Cleaned and disinfected after each stay
 - iv. Restrooms
 1. Cleaned and disinfected 6 times a day or approximately every 2 hours
 - v. Shower Facilities
 1. Cleaned and disinfected 6 times a day or approximately every 2 hours
 - vi. Dining and Foodservice
 1. All food preparation and service areas will be cleaned and sanitized in accordance with current Health Department regulations.
 2. Dining areas will be cleaned and sanitized after every food service
 3. All cleaning and sanitizing will be recorded on the Cleaning and Sanitizing log for that area
 - vii. Program
 1. Cohort plan / Single Troop use
 - a. All scouts will be in cohorts of (8) with (2) adult leaders accompanying.
 - b. These cohorts will camp, use assigned restrooms, and eat together. This will allow these cohorts to maintain social distance from the other patrols in camp.
 - c. Multiple cohorts can be on the Waterfront simultaneously, yet they must be distanced from each other by participating in different activities for one hour at a time.
 - d. No single Waterfront or shooting sports activity will permit two separate cohorts during the same hour.
 - e. All program equipment will be cleaned and sanitized in accordance with Section 2C of this plan by the adults in the group before another Patrol approaches the program area.

- f. Camp facilities team will provide bleach solution and sanitizer for turnover of each program area.
 - g. There will be no evening session 7 after dinner. This time will be dedicated to sanitation and turnover/meetings.
- viii. The following classes and activities will be taught by those accompanying adults or designated camp staffers. PPE and social distancing practices will be in place at all times.
 - 1. Rowing MB: Max (1) Scout per rowboat.
 - 2. Canoeing MB: Max (2) scouts per canoe (6.5 feet separation).
 - 3. Oceanography MB: (Emerald Bay only) session will be held outside whenever possible, camp staff will use (6) foot social distancing and require PPE for everyone.
 - 4. Wilderness Survival MB: All sessions will be held outside; camp staff will use (6) foot social distancing and require PPE for everyone.
 - 5. Handicraft MB: All sessions will be held outside; camp staff will use (6) foot social distancing and require PPE for everyone.
 - 6. All activities below fall under afternoon activities. These will only be offered for those Patrols/neighborhoods to participate together as a single group. All camp spaces will be marked for distancing or the specific max participation numbers based on equipment and adult supervision. All touch surfaces will be disinfected between each patrol's usage of the area by accompanying adults.
 - a. Paddle boarding: Max (1) scout per paddle board. Buddy system will still be used within the Patrol/neighborhood method. Paddles, paddle boards, PFD, and all other equipment will be sanitized between users.
 - b. Kayaking: Max (1) scout per kayak. Buddy system will still be used within the Patrol /neighborhood method. Kayaks, Paddles, PFD, and all other equipment will be sanitized between users.
 - c. Cycling: Max (1) scout per bike. Buddy system will still be used within the Patrol/neighborhood method. Bicycles, helmets, and all other equipment will be sanitized between users.
 - d. Archery: Range capacity cut in half to (8) total shooters. Every other shooting station will be used. All bows, arrows, and other pieces of equipment will be sanitized between users.
 - e. Rifle: Range capacity cut in half to (8) total shooters. Every other shooting station will be used. All rifles, rests, eye

- and ear protection, and other pieces of equipment will be sanitized between users.
- f. Shotgun: Range capacity (2) total shooters. All socially distanced and sanitized between each individual.
 - g. Pistol (Whitsett only): Range capacity cut in half to (8) total shooters. Every other shooting station will be used. All pistols, rests, eye and ear protection, and other pieces of equipment will be sanitized between users.
 - h. COPE (Whitsett only)– group teambuilding activities and games, high ropes course for single and tandem use. Work/climbing gloves required for all staff and participants
 - i. Sanitization: hard goods (carabiners, belay devices, etc.) between uses, personal gear (helmets, harnesses, gloves, etc.) between uses
 - j. Climbing (Whitsett Only)– individual climbers on natural rock and artificial climbing structures. Work/climbing gloves required for all staff and participants
 - k. Sanitization: hard goods (carabiners, belay devices, etc.) between uses, personal gear (helmets, harnesses, gloves, etc.) between uses
 - l. Snorkeling (Emerald Bay only - Doctor’s Cove) Cohort or smaller group (<8 persons). All scouts use their own snorkel gear and camp also provides sanitization dunk area. Dunk sanitizer will be a bleach solution of not less than 100ppm. A log will be kept of sanitizer checks for proper concentration. Buddy system will still be used within the Patrol/neighborhood method.
 - m. Campfire: All campers and staff will sit in neighborhoods cohorts and or stay at least (6) feet apart. Clear acceptable seating distance will be marked with tape. All participants will wear face coverings.

b. SCUBA ACTIVITIES - Camp Emerald Bay only

The following provides guidance and procedures to reduce COVID-19 exposure risk to campers and staff while participating in SCUBA camp activities. The activities covered here are not an exhaustive list. To reduce COVID-19 risk to campers and staff during SCUBA activities not covered here, it may be possible to apply minimal changes to existing guidance. Camp activities, whether indoor or outdoor, should be limited to those in which physical distancing of groups and activity cohorts and proper hygiene can be practiced. Refer to the table at the end of this document for a summary of recommended practices by activity.

c. ADMINISTRATIVE & SAFETY

- i. General Overall Guidance

1. All guidelines start with good health of staff and campers. Prior to arrival, during and after activities, individuals should self-monitor for symptoms and limit potential exposure. The daily practice of self-awareness will include Covid-19 daily screening questions.
 - a. a new fever?
 - b. cough?
 - c. sore throat?
 - d. shortness of breath?
 - e. loss of taste or smell?
 - f. nasal congestion or a runny nose?
 - g. gastrointestinal upset?
 - h. flu-like symptoms - headache, aches and pains, fatigue?
 - i. Any “yes” responses will be treated as potential infections and individuals will be removed from SCUBA activities per established Camp protocols. If staff observes any camper symptoms, the individual will be re-screened by Camp staff for a decision to be made about their continued participation in activities.
2. Disinfectant and sanitizer will be present and used frequently on high touch surfaces. All divers will use personal hand hygiene before diving and after diving activities, and avoid touching their face and other individual persons or their SCUBA gear. High contact areas will be frequently cleaned such as table tops, cylinder valves, sinks, etc.
3. Campers and staff will wear cloth face coverings during all group activities on land. When proceeding to the dive sites, divers will switch to wearing their dive mask and snorkeling gear while still on land or on the surface of the water. Pay attention to air flow & breeze/wind direction with snorkeling. A regulator may be used at the surface if appropriate and air consumption is not an issue. Dive gloves while not required can be worn to provide a barrier.
4. Campers and staff will practice good hygiene practices when coughing or sneezing, bathroom visits and before/after eating with enhanced safety in mind. Mistakes will take place, campers and staff will stop and take action to remedy the situation. If conflict arises, all issues will be reviewed and shared.
5. Campers and staff will maintain physical distancing both on land and at the surface of the water. Physical distancing is unnecessary once underwater but extra care needs to be taken upon ascent so that physical contact and distancing is maintained once surfaced. In an emergency situation, Dive Staff have been trained and equipped to respond within safety guidelines established
6. Dive staff will hold activities outdoors as much as possible for briefings, suiting up and debriefing. Extra pop-up tents will be

provided to protect dives from dehydration, heat exhaustion and sun exposure. The dive locker area may be used by a cohort group if physical distancing is possible.

7. When selecting SCUBA groups for training and guided dive activities, the SCUBA staff will consider campers who are already friends, families and troops to establish as cohorts as described in the Using Cohorts at Camp section. If campers prior to arrival have already been “housed” together then physical distancing is relaxed for those individual campers. Otherwise, cohort groups will maintain physical distancing and avoid mixing with other cohort groups.
8. All SNORKEL items and SCUBA equipment (e.g. masks, snorkels, boots, gloves, hoods, regulators, BCDs, cylinders, wetsuits) should be properly cleaned and disinfected between use. Refer to the Disinfection of Scuba Equipment and COVID-19 section of this guide for instructions on cleaning and disinfecting SCUBA gear. The Dive Staff will limit the amount of shared supplies and equipment for activity by providing each participant their own (e.g., snorkel, mask, boots, fins, wetsuit, BCD, regulator) for the duration of the camp week or portion of the week, if feasible.
9. Campers and Dive Staff will minimize their movement into or out of the dive locker area, and the dive locker office. No access is allowed into the compressor room except for authorized dive staff personnel. The dive office has a limit to the number of campers and staff that may be inside at any one time. Please observe posted signs and ask questions before entering the dive office.
10. When rinsing gear after a dive while using physical distancing and face masks or dive masks, outside the dive locker, the hose area is limited to 2 divers and at the 3 sinks inside the dive locker, it is a maximum of two divers at a time.
11. Campers should use individual refillable water bottles for dispensing water from dive locker water jugs; Dive staff will disinfect the spigot frequently.
12. After the day’s activities at the dive locker, campers and Dive staff should change out of their daytime clothes and thoroughly do hand sanitizing afterward.
13. Maintain adequate Dive staff to ensure camper safety. Efforts to maintain physical distancing should not impact existing SCUBA safety protocols (e.g., first aid, cardiopulmonary resuscitation [CPR], one-on-one interaction between staff and campers, “buddy systems,” etc.).
14. Dive staff will be trained and implement enhanced dive training protocols as outlined by PADI standards. Refer to the PADI Best Practices to Reduce COVID-19 Transmission Risk section.

15. If emergency care is needed and physical distancing cannot be maintained, then follow normal SCUBA procedures and consider guidance for first responders and victims from EFR, emergency First Responders, CDC, National Safety Council, and American Red Cross.
16. All staff should be trained on the camp SCUBA operations and safety plan. Proper signage should be placed by all automated external defibrillators (AEDs), first aid kits, and lifeguarding stations.
17. All outdoor facilities should be routinely cleaned in accordance with guidelines outlined in the Cleaning and Disinfecting section of this guide. Cleaning and disinfection at the end of each day should also be conducted on all surfaces of contact inside the dive lock.
18. Cleaning Operation & Rinse Sinks
19. Proper operation, maintenance, and disinfection of rinse sinks, and drying racks will likely inactivate the virus that causes COVID-19.
20. Keep sinks properly cleaned and disinfected by Dive Staff, following the procedures outlined in the Facilities section of this guide as well as the following for the “bleach” dunk sink:
 - Maintain proper disinfectant levels (1–10 parts per million free chlorine or 3–8 ppm bromine) and pH (7.2–8) or applicable standards based on local and state health guidelines.
21. Upon returning from a dive, remove your scuba kit, turn off your air and unclip and remove your weight pockets (remove weights if single use). Keep your dive mask and snorkel in place.
22. Remove as much dust and dirt from SCUBA and snorkeling equipment by rinsing in particular wetsuit and boots with outside hoses and by stepping with your boots into ground boot trays and prior to cleaning at inside sinks.
23. Disassemble the first stage yoke from the tank cylinder and replace the regulator dust cap on to the yoke. Rinse the tank valve under the outside hose or outside rinse tub and place it in designated areas near the compressor. Carry your tank by the valve with the opening pointing away from your hand. Avoid touching the O-ring or tank valve opening or dust cap at all times. Do not touch or move anyone else’s tank.
24. Compressor dive staff operators will be dedicated to wearing gloves at all times when operating the fill station. Operators will first sanitize the tank valve opening and let it dry under a tarp-like material which will serve to cover and protect the valve from any potential virus circulating in the air inside the dive locker area.

25. Divers should then remove all gear before entering the dive locker. The goal is to enter and clean gear once that is immediately then hung on the racks provide for each cohort group or outside rack. Another goal is to proactive physical distancing to avoid crowding the outside hose area, rinse sinks or inside the dive locker.
26. 3 rinse sinks (facing left to right) will be used as follows:
 - Sink 1 is for all neoprene products (wetsuits, boots, gloves, hoods) and BCD (but not the Alternate Air Source), BCD pockets with weights and washing with soapy water. These items are then hung and/or placed in the designated areas and allowed to air dry when single use vs. designated use.

Sink 2 is for “bleach” safe products - mask, snorkel, regulator and Air2 (alternate regulator)-do not dunk the entire BCD if you are dunking a combination secondary regulator inflator. BCD inflator needs to be submerged and the exhaust button pressed to fill the BCD bladder with at least a cup of bleach water. These items need to sit no less than 60 seconds and no longer than 5 minutes. Afterwards, these items are then rinsed in sink 3.
27. Sink 3 is a fresh water rinse after sink 2. (A separate fresh water rinse bucket will be outside for cameras) Fresh water needs to enter the BCD bladder to rinse it completely. All items hung.
28. Classes - Swimming & Float Tests
29. Campers should follow physical distancing per groups/cohorts and perform proper hand hygiene before entering and when leaving the swim area.
30. During swimming activities, the following practices are recommended:
 - For laps, maintain 8-foot lane width in the area and maintain spacing between individuals swimming by creating a rotation. Refer to the guidelines in the Using Cohorts at Camp section of this guide.
31. Safety protocols should follow standard operating procedures with the adjustments outlined in the Safety section of this guide.
32. Kayak Diving Activities
 - a. Campers and instructors should follow physical distancing and proper hand hygiene practices prior to/following any small craft activity (e.g., individual kayaks, paddle boards, etc.).
 - b. Consider keeping activities together to include the same group of campers each day and consider keeping the same

instructors per group. Follow the recommendations in the Using Cohorts at Camp section of this guide.

- c. All shared and used equipment (e.g., oars, lifejackets, boats) should be cleaned and disinfected between each use. Make sure to follow manufacturer guidelines and/or industry recommendations for the cleaning products and equipment.³ – Good practice: Limit the amount of shared supplies and equipment per activity.
- d. Safety protocols should follow standard operating procedures with the adjustments outlined in the Safety section of this guide.

33. Scuba Training Activities

- a. Campers and instructors should practice physical distancing and wearing face masks on land, if feasible and safe, and dive masks and snorkels during SCUBA activities at the surface. Pay attention to air flow & breeze/wind direction with snorkeling.
- b. Ensure campers and staff practice hand hygiene prior to/following any SCUBA activities. If clean, running water is not available, ensure hand sanitizer is available for use.
- c. All shared and used equipment (e.g., dive lights, SMBs, etc.) should be cleaned and disinfected in accordance with proper cleaning procedures; refer to manufacturer guidelines and the Cleaning and Disinfecting section of this guide.
- d. Safety protocols should follow standard operating procedures with the adjustments outlined in the INDOOR DIVE LOCKER ACTIVITIES General Guidance for Indoor Activities Refer to the General Guidance within the Administrative section above when selecting and planning activities.
- e. Good practice: Ensure enough space to accommodate staff and campers while practicing safe physical distancing.
- f. Good practice: Staff members and campers should wear cloth face coverings during activities indoors when physical distancing is not maintained.
- g. Good practice: Ensure that there is proper ventilation within the space by maximizing fresh air intake or natural ventilation.

- d. Dining and Food Service
 - i. Prior to meal service
 - 1. Lining up for meals – A distance of 6 feet between participants will be maintained throughout the meal process
 - 2. Hand washing – Will be required and monitored immediately prior to entering the Dining Hall
 - ii. During meal service – A distance of 6 feet between participants will be maintained at all times. Barriers and sneeze guards will be in place. There will either be a plexiglass barrier between servers and participants, or the server will wear a face shield.
 - 1. Serving Line – There will be no self-service. All items will be served by staff with proper PPE
 - 2. Salad/Cereal Bar- There will be no self-service. All items will be served by staff with proper PPE.
 - 3. Beverages - There will be no self-service. All items will be served by staff with proper PPE.
 - iii. Post Meal service
 - 1. Dishes and tableware – Disposable dinnerware will be used. There will be no re-use of items.
 - 2. Cleaning and sanitizing of seating area – All areas will be cleaned and sanitized after each camper. A log of cleaning and sanitizing will be kept.
 - iv. Internal Kitchen/Foodservice Operations
 - 1. Staff Screening
 - a. Prior to each shift
 - b. Symptoms check
 - c. Temperature Check
 - d. PPE check
 - 2. Daily Operations
 - a. When to Wash Hands:
 - i. Kitchen and Dining Staff
 - 1. Existing best practices for food preparation apply.
 - 2. Coronavirus is not food-borne, but food service workers who are infected can transmit the virus to coworkers or diners.
 - 3. Hand washing is equally important whether gloves are used or not and all recommendations apply regardless of glove use.
 - 4. Before and after using gloves
 - 5. Before, during, and after preparing any food.

6. After handling raw meat, poultry, seafood, and eggs
 7. After touching garbage.
 8. After using the restroom
 9. After wiping counters or cleaning other surfaces with chemicals
 10. After coughing, sneezing, or blowing your nose
 11. Before and after breaks
- b. Facial coverings will be worn at all times when in food preparation or food service areas
 - c. Dishwashers are to wear face shields when in the dish room.
 - d. Gloves and aprons are to be worn at all times and changed frequently.
 - e. Employees are to limit proximity to each other during meal preparation, serving, and clean up.
- v. Screening
1. Completion of revised Annual Health Medical Record (if camping greater than 72 hrs) updated within 2 weeks of departure to camp.
 2. II. Daily log of self-reporting the presence or absence of illness symptoms including body temperature monitoring during the immediate 14 days prior to departure to camp.
 3. Medical / Health Lodge
- vi. Monitoring
1. Participant temperatures will be monitored after hand washing just prior to mealtimes. These values will be noted into the Staff or Camper Health Logs
 2. Credentialed health staff will be available onsite for all camping durations greater than 72 hr. At all times, medical consultation via telecommunication is available with the Council Medical Supervisor or the local hospital.
 3. Health Lodge will be staffed during regular posted hours and additionally as needed.
 4. Participants may be required to comply with noninvasive body temperature measurements daily, pending upon local Health Dept instruction. A measured body temperature of 100.4 F would identify the participant as a Suspected Case, as would any other listed sign or symptom of COV-19.
- vii. Suspected Case
1. Immediate isolation of the participant and his close contacts until his case is confirmed or cleared. In all situations, the medical

stabilization of any individual should not be delayed pending case confirmation. Medical Staff will use recognized isolation methods to protect themselves and other responders while providing stabilization to the patient.

viii. Confirmed Case

1. Continued isolation of a participant confirmed positive and his close contacts will continue until appropriate and safe repatriation of the participant home can be arranged. If the participant acutely decompensates, the participant will be transferred (via 911, BayWatch, or other) to the local hospital for advanced care. The participant's close contacts will remain in isolation for 14 day quarantine or until the end of their camping duration.
2. In the event of a confirmed case, the local Health Department will be informed.

6. Departure

- a. Departures with the same requirements and procedures as arrivals.

7. Post Departure

- a. Record Retention – Records of all attendees and staff will be retained in the event that contact tracing becomes necessary. These records will be made available to the appropriate parties.
- b. A complete cleaning and sanitizing of the following will be conducted after the departure of a group, and prior to the arrival of the next group:
 - i. Facilities
 - ii. Housing
 - iii. Restrooms
 - iv. Shower Facilities
 - v. Dining and Foodservice
 - vi. Program Areas
 - vii. Health Lodge

8. Addendums

a. Signage

i. Type

1. COVID-19 Symptoms <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms-11x17-en.pdf>
2. How to Wash Your Hands <https://www.cdc.gov/handwashing/pdf/wash-your-hands-poster-english-508.pdf>
3. Stop the Spread of Germs <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>
4. Cover Your Cough <https://www.paho.org/en/documents/infographic-covid-19-cover-your-cough>
5. COVID-19 Fact Sheet <https://www.cdc.gov/coronavirus/2019-ncov/about/share-facts-h.pdf>
6. How to Remove Gloves <https://www.cdc.gov/vhf/ebola/pdf/poster-how-to-remove-gloves.pdf>
7. Social distancing
8. How to safely wear a facemask <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf>

ii. Placement

1. At all hand wash locations
2. At All Restroom locations
3. Kitchen
4. Dining Areas
5. Housing Areas
6. Health Lodge
7. Trading Post/Clerk's office
8. Helm

b. Sanitizing/Cleaning

- i. Record of cleaning and sanitizing

- a. Mandatory Trainings
 - i. All
 - 1. Communicable Disease
 - 2. PPE
 - 3. Self-monitoring
 - 4. Reporting
 - 5. Distancing
 - ii. Staff
 - 1. BSA online COVID-19 Training
 - 2. Servesafe Food Handlers course
- b. Supply/ Logistical Needs & Requirements
 - i. PPE
 - ii. Face Coverings
 - iii. Gloves
 - iv. Sanitizers <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
 - v. Face Shields
- c. Screening Checklists
- d. Arrival
- e. Duration of Stay
 - i. Daily Screening Checklist

9. References

- a. CDC
 - i. <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-ihe-response.html>
 - ii. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>
 - iii. <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/talking-with-children.html>
 - iv. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>
- b. California Department of Health
 - i. Los Angeles County <http://publichealth.lacounty.gov>
 - 1. http://www.publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening_Restaurants.pdf
 - ii. Tulare County <http://tularecountyeh.org>
 - 1. <https://covid19.tularecounty.ca.gov/business-and-financial-resources/reopening-your-business/>
- c. BSA
- d. ACA (American Camping Association)
 - i. <https://www.acacamps.org/resource-library/coronavirus/camp-business/camp-operations-guide-summer-2020>
- e. Department of Health and Human Services <https://www.hhs.gov/>
- f. <https://www.osha.gov/Publications/OSHA3990.pdf>