

COUNCIL-REGISTERED UNIT REGISTRATION AGREEMENT

This Unit Registration Agreement (“Agreement”) is between _____ (“Unit”), and the _____ Council, BSA (referred to below as the “Local Council”). The purpose of this Agreement is to outline the responsibilities of the Local Council and the Unit with respect to the Unit’s use of Boy Scouts of America (“BSA”) programming and the Local Council’s support thereof.

The Local Council agrees to:

- **General Liability Insurance**
 - Provide general liability insurance coverage for registered volunteer Scouters with respect to claims arising out of an “official Scouting activity”, which is defined as an activity consistent with the values, Charter and Bylaws, Rules and Regulations, operations manuals, etc. See <https://www.scouting.org/health-and-safety/gss/gss10/>
- **Scouting Resources**
 - Provide program training, program resources, and other Scouting support services
 - Provide camping opportunities, administrative support, and professional staff to assist the Unit in developing a successful Scouting program
 - Provide and facilitate unit-level money-earning (I.e., fundraising) opportunities to support the Unit’s activities
 - Provide recruitment strategies, resources, and materials to help the Unit grow its membership and provide Scouting to the Unit’s local community
 - Work with the Unit to enter into facility use agreements with facility owners.
- **Adult Leadership**
 - Review and approve all adult leaders, and ensure they are willing to accept Scouting’s values and meet all other requirements of membership
 - Conduct criminal background checks on all registered adult leaders
 - Require and track all unit leaders to complete BSA Youth Protection Training
- **Assets and Equipment**
 - Own the assets of the Unit, including all funds, real property, and personal property (e.g., trailers) that are acquired by the Unit either for the benefit of Scouting or in the name of Scouting (collectively, “Unit Assets”)
 - Provide access to a separate bank account for the Unit using the Council EIN, and provide the Unit with policies and procedures for financial reporting and asset management
 - Provide property insurance for trailers and other Council-owned assets and follow all Guide to Safe Scouting materials to ensure the adequate review and inspection of those trailers and other assets for the safety of all youth and adults in the Unit.

The Unit agrees to:

- **Program**
 - Conduct the Scouting program consistent with BSA Bylaws, Rules & Regulations, handbooks, policies, brand guidelines, etc. See www.scouting.org/about/membership-standards/
 - Use the Scouting program to further the aims and methods of the BSA
 - Use the Scouting program to accomplish specific objectives related to one or more of the following: faith-based youth ministry, youth character development, career skill development, community service, patriotism, and military and veteran recognition
 - Not use the Scouting program to pursue any objectives related to political or social advocacy, including partisan politics, support or opposition to government action, or controversial legal, political, or social issues or causes

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- **Registration and Administration**

- Ensure all adult leaders complete BSA Youth Protection Training. For online training for leaders and youth, see My.Scouting.org
- Encourage adult leaders to receive position-specific or other appropriate training made available by the local council or BSA
- Maintain accurate and timely registration records of all youth and adult members. Use BSA's online registration tools, such as membership leads, online applications, and online re-charter
- Organize and maintain an active Unit Committee comprised of at least three adult leaders
- Coordinate with the Local Council to provide annual joining opportunities to grow the BSA Movement
- Provide appropriate facilities for a safe meeting environment for the unit to hold regular meetings, using a BSA-approved Facilities Use Agreement
- Ensure that the unit has two-deep leadership at all times

- **Assets and Equipment**

- Upon dissolution of the Unit, the Unit will work with the Local Council in good faith to properly transfer all Unit Assets to the Local Council.
- Be a good steward of the Unit's resources and comply with the BSA's Fiscal Policies and Procedures
- Apply for and undertake Unit Money Earning Projects in accordance with BSA's and the Local Council's guidelines
- Actively participate in the Local Council's annual giving campaign and product sales fundraisers (e.g., Friends of Scouting campaign, popcorn and Camp Card sales)
- Reimburse Local Council for cost of insuring Unit's assets and equipment
- Follow all Local Council policies and procedures regarding the management of funds. For unit specific bank accounts, units will submit annual finance report and other reporting as prescribed by the Local Council.

Agreed and Accepted:

Council Registered Unit Representative

Printed Name: _____

Signature: _____

Date: _____

Local Council Representative:

Printed Name: _____

Signature: _____

Date: _____

Resources

- Units must use the Scouting program to accomplish their objectives in a manner consistent with the Bylaws, Rules and Regulations, guidelines, policies, and other publications available on the BSA national website located, including the following:
 - The Charter and Bylaws of the Boy Scouts of America www.scouting.org/about/membership-standards/
 - The Mission of the Boy Scouts of America (<https://www.scouting.org/about/>)
 - The Rules and Regulations of the Boy Scouts of America www.scouting.org/about/membership-standards/
 - The Scout Oath and the Scout Law, including Duty to God (<https://www.scouting.org/about/>)
 - BSA youth protection policies and guidelines, including mandatory reporting (<https://www.scouting.org/training/youth-protection/>)
 - Fiscal Policies and Procedures https://filestore.scouting.org/filestore/financeimpact/pdf/fiscal_policies_and_procedures_for_bsa_units.pdf
 - The *Guide to Safe Scouting* (<https://www.scouting.org/health-and-safety/gss/>)
 - SAFE Checklist <https://www.scouting.org/health-and-safety/safe/>
 - Scouter Code of Conduct (<https://www.scouting.org/health-and-safety/guidelines-policies/>)
 - Incident Reporting <https://www.scouting.org/health-and-safety/incident-report/>
 - Troop Committee Guidebook
 - Pack Committee Guidebook
 - Application for Unit Money Earning Activities

- Units must not use their community meeting facility affiliation or the Scouting brand as a means to imply Scouting's endorsement of the objectives of their unit except with respect to youth development consistent with the goals and objectives of the Scouting program. Units should utilize the BSA Brand Center for all branding guidelines, images, and logos. The BSA Brand Center can be located at www.scoutingwire.org

- Units must not use the Scouting program to obtain financial support or assistance except as authorized by the council.

Scout Mission:

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law.

Scout Oath:

On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.

Scout Law:

A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.